## **Guidelines for First Year Report & Work Plan**

- ✓ On the first page, state your name, the names of your supervisors, and the topic of your research project
- ✓ The "First Year Report" should comprise about 10 pages.
  - ➤ Describe the experiments, simulations, or other research work that you have done during the first year of your research studies together with the results obtained
  - ➤ Then describe the conclusions that you could draw from the results obtained during the first year.
- ✓ The "Work Plan" for remaining part of PhD project should comprise about 5 pages.
  - > Start with a description of the important research question that you plan to answer during the remaining time of your research project.
  - In the following part give a detailed plan of how you want to address the questions and describe the experiments, simulations, or other studies that you are planning to do together with estimates.
  - At the end of the work plan add a summary of the schedule for the remaining time in form of a Gantt chart. (Include also the time needed to prepare the thesis.)
  - > Ppt foils you used for your first year presentation can also be included in the first year report.
- ✓ Please, upload the First Year Report plus the Minutes of the First Year Supervision Meeting after appr. one year to the Moodle Course called

Doctoral study program of the Faculty of Chemistry and Biochemistry Password: PhD2016

Thanks!